

**FROM THE OFFICE OF
SHERIFF OF MONTGOMERY COUNTY**

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Ryan Needham

REQUEST FOR PUBLIC RECORD

Policy Statement

It is the policy of this office to provide any and all public information permitted under the law (I.C. 5-14-3-5) to all citizens. In order to better effectively and sufficiently serve you, please complete the information below;

Indicate approximate date, time, and location of incident, victim's name and report number (if known) for which you are seeking information.

Date: _____

Time: _____

Location: _____

Victim: _____

Report Number or Information Requested:

Name _____
(Person requesting information or records with return address)

Address _____

City _____ *State* _____ *Zip* _____

Telephone Number (_____) _____

Date Requested _____

*****Request made in person will be processed within 24 business-hours after receipt of request.***

*****Request by mail or fax will be processed within (7) seven days after receipt of request.***